**Mandatory Template 1: Child Safeguarding Statement and Risk Assessment Template**

**Child Safeguarding Statement**

**Annaduff National school** is a primary school providing primary education to pupils from Junior Infants to Sixth Class.

In accordance with the requirements of the [Children First Act 2015](http://www.irishstatutebook.ie/eli/2015/act/36/enacted/en/pdf), [Children First: National Guidance for the Protection and Welfare of Children 2017](https://assets.gov.ie/25844/b90aafa55804462f84d05f87f0ca2bf6.pdf), [the Addendum to Children First (2019)](https://assets.gov.ie/25819/c9744b64dfd6447985eeffa5c0d71bbb.pdf), the [Child Protection Procedures for Primary and Post-Primary Schools (revised 2023)](https://www.gov.ie/en/collection/12bee3-child-protection-procedures-in-schools/) and [Tusla Guidance on the preparation of Child Safeguarding Statements](https://www.tusla.ie/uploads/content/4214-TUSLA_Guidance_on_Developing_a_CSS_LR.PDF), the Board of Management of Annaduff National School has agreed the Child Safeguarding Statement set out in this document.

1. The Board of Management has adopted and will implement fully and without modification the Department’s *Child Protection Procedures for Primary and* Post-Primary Schools *(revised 2023)* as part of this overall Child Safeguarding Statement
2. The Designated Liaison Person (DLP) is **Ms. Clare Caslin**
3. The Deputy Designated Liaison Person (Deputy DLP) is **Ms. Sandra Gunning**
4. The Relevant Person is **Ms. Clare Caslin**

*(The relevant person is one who can provide information in respect of how the child safeguarding statement was developed and will be able to provide the statement on request. In a school setting the relevant person shall be the designated liaison person.)*

1. The Board of Management recognises that child protection and welfare considerations permeate all aspects of school life and must be reflected in all of the school’s policies, procedures, practices and activities. In its policies, procedures, practices and activities, the school will adhere to the following principles of best practice in child protection and welfare:

The school will:

* recognise that the protection and welfare of children is of paramount importance, regardless of all other considerations;
* fully comply with its statutory obligations under the Children First Act 2015 and other relevant legislation relating to the protection and welfare of children;
* fully co-operate with the relevant statutory authorities in relation to child protection and welfare matters;
* adopt safe practices to minimise the possibility of harm or accidents happening to children and protect workers from the necessity to take unnecessary risks that may leave themselves open to accusations of abuse or neglect;
* develop a practice of openness with parents and encourage parental involvement in the education of their children; and
* fully respect confidentiality requirements in dealing with child protection matters.

The school will also adhere to the above principles in relation to any adult pupil with a special vulnerability.

1. The following procedures/measures are in place:

* In relation to any member of staff who is the subject of any investigation (howsoever described) in respect of any act, omission or circumstance in respect of a child attending the school, the school adheres to the relevant procedures set out in Chapter 7 of the *Child Protection Procedures for Primary and Post Primary Schools (revised 2023)* and to the relevant agreed disciplinary procedures for school staff which are published on the gov.ie website.
* In relation to the selection or recruitment of staff and their suitability to work with children, the school adheres to the statutory vetting requirements of the [National Vetting Bureau (Children and Vulnerable Persons)](https://revisedacts.lawreform.ie/eli/2012/act/47/revised/en/pdf) Acts 2012 to 2016 and to the wider duty of care guidance set out in relevant Garda vetting and recruitment circulars published by the Department of Education and available on the gov.ie website.
* In relation to the provision of information and, where necessary, instruction and training, to staff in respect of the identification of the occurrence of harm (as defined in the 2015 Act) the school-
* Has provided each member of staff with a copy of the school’s Child Safeguarding Statement
* Ensures all new staff are provided with a copy of the school’s Child Safeguarding Statement
* Encourages staff to avail of relevant training
* Encourages Board of Management members to avail of relevant training
* The Board of Management maintains records of all staff and Board member training
* In relation to reporting of child protection concerns to Tusla, all school personnel are required to adhere to the procedures set out in the *Child Protection Procedures for Primary and Post Primary Schools (revised 2023)*, including in the case of registered teachers, those in relation to mandated reporting under the Children First Act 2015.
* All registered teachers employed by the school are mandated persons under the Children First Act 2015.
* In accordance with the Children First Act 2015 and the Addendum to Children First (2019), the Board has carried out an assessment of any potential for harm to a child while attending the school or participating in school activities. A written assessment setting out the areas of risk identified and the school’s procedures for managing those risks is included with the Child Safeguarding Statement.
* The various procedures referred to in this Statement can be accessed via the school’s website, the gov.ie website or will be made available on request by the school.

**Note:** The above is not intended as an exhaustive list. Individual Boards of Management shall also include in this section such other procedures/measures that are of relevance to the school in question.

1. This statement has been published on the school’s website and has been provided to all members of school personnel, the Parents’ Association (if any) and the patron. It is readily accessible to parents and guardians on request. A copy of this Statement will be made available to Tusla and the Department if requested.
2. This Child Safeguarding Statement will be reviewed annually or as soon as practicable after there has been a material change in any matter to which this statement refers.

This Child Safeguarding Statement was adopted by the Board of Management on Thursday 5th September 2024.

This Child Safeguarding Statement was reviewed by the Board of Management on Thursday September 5th 2024.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chairperson of Board of Management Principal/Secretary to the Board of Management

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­­­­­­­\_

**Child Safeguarding Risk Assessment**

**Written Assessment of Risk of [name of school]**

In accordance with section 11 of the Children First Act 2015 and with the requirements of Chapter 8 of the *Child Protection Procedures for Primary and Post Primary Schools (revised 2023)*, the following is the Written Risk Assessment of [name of school].

1. **List of school activities**

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| Daily arrival and dismissal of pupils |
| Training of school personnel in child protection matters |
| One-to-one teaching  One-to one learning support  One-to-one counselling |
| Care of children with special educational needs, including intimate care where needed |
| Use of toilet/changing areas in school |
| Changing of clothes for children who have a toilet accident, i.e. infants, or for older children who fall and dirty their clothes outside  Intimate care needs |
| Curricular Provision in respect of SPHE, RSE, Stay safe. |
| Online Teaching & Use of Social-Media |
| Management of challenging behaviour amongst pupils, including appropriate use of restraint where required |
| Use of Sports Coaches/External personnel used to supplement the curriculum |
| Students participating in work experience in the school |
| Recreation breaks for pupils |
| Classroom teaching |
| Outdoor teaching activities |
| Sporting Activities |
| School Outings |
| Annual Sports Day |
| Fundraising events involving pupils |
| Use of off-site facilities for school activities |
| Administration of Medicine  Administration of First Aid  Children with medical needs |
| Prevention and dealing with bullying amongst pupils |
| Care of pupils with specific vulnerabilities/ needs such as   * Pupils from ethnic minorities/migrants * Members of the Traveller community * Lesbian, gay, bisexual or transgender (LGBT) children * Pupils perceived to be LGBT * Pupils of minority religious faiths * Children in care   Children on CPNS |
| Recruitment of school personnel including -   * Teachers * SNA’s * Caretaker/Secretary/Cleaners * Sports coaches * External Tutors/Guest Speakers * Volunteers/Parents in school activities * Visitors/contractors present in school during school hours   Visitors/contractors present during after school activities |
| Use of Information and Communication Technology by pupils in school |
| Application of sanctions under the school’s Code of Behaviour including detention of pupils, confiscation of phones etc. |
| Student teachers undertaking training placement in school |
| Use of video/photography/other media to record school events |
| Children who are a ‘flight risk’ |

1. **The school has identified the following risk of harm in respect of its activities -**

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| Risk of harm not being recognised by school personnel  Risk of child being harmed in the school by another child/ adult |
| Risk of harm not being reported properly and promptly by school personnel |
| Risk of child being harmed in the school by a member of school personnel  Risk of child being harmed in the school by another child  Risk of child being harmed in the school by volunteer or visitor to the school  Risk of harm in one-to-one teaching, counselling, coaching situation |
| Risk of child being harmed in the school by a member of school personnel  Risk of harm to children with SEN who have particular vulnerabilities, including medical vulnerabilities  Risk of harm to child while a child is receiving intimate care  Risk of exclusion |
| Risk of child being harmed in the school by a member of school personnel  Risk of child being harmed in the school by another child  Risk of child being harmed in the school by a member of school personnel  Risk of child being harmed in the school by another child |
| Risk of child being harmed in the school by a member of school personnel  Risk of harm to child while a child is receiving intimate care |
| Risk of harm due to non-teaching of same |
| Risk of harm due to inappropriate use of online remote teaching and learning communication platform such as an uninvited person accessing the lesson link, students being left unsupervised for long periods of time in breakout rooms  Risk of harm caused by member of school personnel communicating with pupils in an inappropriate manner via social media, texting, digital device or other manner  Risk of harm caused by member of school personnel accessing/circulating inappropriate material via social media, texting, digital device or other manner |
| Risk of harm to pupils and staff |
| Risk of child being harmed in the school by volunteer or visitor to the school  Risk of harm due to bullying of child  Risk of harm in one-to-one teaching, counselling, coaching situation |
| Risk of child being harmed in the school by volunteer or visitor to the school |
| Risk of harm due to Personal injury  Risk of Harm due to flight risk  Risk of harm due to inadequate supervision of children in school  Risk of child being harmed in the school by a member of school personnel  Risk of child being harmed in the school by another child  Risk of child being harmed in the school by volunteer or visitor to the school  Risk of harm due to bullying of child  Risk of harm due to racism  Risk of harm due to inadequate code of behaviour  Risk of harm due to children inappropriately accessing/using computers, social media, phones and other devices while at school |
| Risk of child being harmed in the school by a member of school personnel  Risk of child being harmed in the school by another child  Risk of exclusion |
| Risk of harm due to Physical injury  Risk of child being harmed in the school by a member of school personnel  Risk of child being harmed in the school by another child |
| Risk of harm due to Physical injury  Risk of harm due to inadequate supervision of children in school  Risk of child being harmed in the school by a member of school personnel  Risk of child being harmed in the school by another child  Risk of child being harmed in the school by volunteer or visitor to the school  Risk of harm due to bullying of child  Risk of harm due to racism  Risk of harm due to inadequate code of behaviour  Risk of harm due to racism |
| Risk of harm due to Physical injury  Risk of harm due to inadequate supervision of children  Risk of harm due to flight risk/wandering off  Risk of child being harmed  by other personnel/peer group  Risk of harm due to bullying of child  Risk of harm due to inadequate supervision of children while attending out of school activities  Risk of harm due to racism |
| Risk of harm due to Personal injury  Risk of harm due to inadequate supervision of children in school  Risk of child being harmed in the school by a member of school personnel  Risk of child being harmed in the school by another child  Risk of harm due to bullying of child  Risk of harm due to racism |
| Risk of harm due to Physical injury  Risk of child being harmed by a member of  school personnel, a member of staff of  another organisation or other person while  child is participating  Risk of harm due to inadequate supervision of children while attending out of school activities |
| Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while child participating in out of school activities e.g. school trip, swimming lessons  Risk of harm due to inadequate supervision of children while attending out of school activities |
| Risk of harm due to Incorrect dosage  Risk of harm due to Allergic reaction |
| Risk of harm due to Physical abuse and psychological abuse  Risk of harm due to Lasting psychological  and emotional effects |
| Risk of harm due to Exclusion, segregation  Risk of harm due to bullying of child  Risk of harm due to racism  Risk of harm due to inadequate supervision of children in school |
| Risk of harm if not Garda Vetted |
| Risk of harm due to children inappropriately accessing/using computers, social media, phones and other devices while at school  Risk of harm due to Bullying |
| Risk of child being harmed in the school by a member of school personnel  Risk of harm due to inadequate supervision of children in school at break/lunch if they are kept in for detention  Forgetting to give a phone back to a child |
| Risk of child being harmed in the school by volunteer or visitor to the school |
| Risk of harm due to Inappropriate  redistribution of photos/videos |
| Risk of Physical injury  Risk of child being harmed by outside personnel. |

1. **The school has the following procedures in place to address the risks of harm identified in this assessment -**

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| The school has a yard/playground supervision policy to ensure appropriate supervision of children during, assembly, dismissal and breaks and in respect of specific areas such as toilets, changing rooms etc. |
| All school personnel are provided with a copy of the school’s *Child Safeguarding Statement*  The *Child Protection Procedures for Primary and Post-Primary Schools 2017* are made available to all school personnel  School Personnel are required to adhere to the *Child Protection Procedures for Primary and Post-Primary Schools 2017* and all registered teaching staff are required to adhere to the *Children First Act 2015* and it’s Addendum (2019)  The school implements in full the Stay Safe Programme  The school implements in full the SPHE curriculum  The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department’s *Anti-Bullying Procedures for Primary and Post-Primary Schools*  The school has a Health and safety policy  The school;  Has provided each member of school staff with a copy of the school’s Child Safeguarding Statement  Ensures all new staff are provided with a copy of the school’s Child Safeguarding Statement  Encourages staff to avail of relevant training  Encourages board of management members to avail of relevant training  Maintains records of all staff and board member training  The school has in place a Critical Incident Management Plan |
| The school has a Special Educational Needs policy  School has a policy in place for one to one teaching (pending)  Open doors  Glass in all classroom doors |
| The school has a Special Educational Needs policy  The school has a Health and safety policy |
| The school has a yard/playground supervision policy to ensure appropriate supervision of children during, assembly, dismissal and breaks and in respect of specific areas  The school has a Health and safety policy |
| The school has a Health and safety policy  Keep a record of any incidents and let parents know  Send a note to parents of infant children at the start of the year to get permission to change their child’s clothes in the event of an accident or give them the option to be contacted to come and change their child’s clothes themselves  Parents can send in a change of clothes (underwear/socks) in their child’s school bag |
| The school implements in full the Stay Safe Programme  The school implements in full the SPHE and RSE curriculum |
| The school has an Acceptable Use Policy in place, to include provision for online teaching and learning remotely, and has communicated this policy to parents  The school has in place a policy governing the use of smart phones and tables devices in the school by pupils as per circular 38/2018 |
| The school has in place a code of behaviour for pupils |
| The school has in place a policy and procedures for the use of external sports coaches  The school has in place a policy and procedures for the use of external persons to supplement delivery of the curriculum.  All external coaches are garda vetted. |
| The school has in place a policy and procedures in respect of students undertaking work experience in the school |
| The school has a yard/playground supervision policy to ensure appropriate supervision of children during, assembly, dismissal and breaks and in respect of specific areas such as toilets, changing rooms etc.  The children are always supervised by adults with the S.N.A on call if assistance is needed.  The school undertakes anti-racism awareness initiatives.  The school has in place a code of behaviour for pupils  The school has in place a Critical Incident Management Plan |
| The school has a Special Educational Needs policy |
| The school has in place a Code of Behaviour for pupils.  The children are always supervised by adults with the S.N.A on call if assistance is needed. |
| The school undertakes anti-racism awareness initiatives  The school has in place a Code of Behaviour for pupils.  The children are always supervised by adults with the S.N.A on call if assistance is needed. |
| The school has in place a policy and clear procedures in respect of school outings: School Tour Policy  Adult supervision at all times  The school has in place a Code of Behaviour for pupils.  The children are always supervised by adults with the S.N.A on call if assistance is needed. |
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| The school has in place a Code of Behaviour for pupils.  The children are always supervised by adults with the S.N.A on call if assistance is needed. |
| The school has in place a code of behaviour for pupils  The children are always supervised by adults with the S.N.A on call if assistance is needed. |
| The school has an intimate care policy/plan in respect of students who require such care  The school has in place a policy and procedures for the administration of medication to pupils  The school has in place a policy and procedures for the administration of First Aid  Procedures for pupil’s different health conditions displayed clearly in the staff room and classrooms  Training in Epi Pen use, for all staff  SNA’s trained to care for pupil with diabetes  Further training for staff on diabetes, Epi Pen use and defibrillator use (DAIRE) |
| The school has in place a code of behaviour for pupils  The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department’s *Anti-Bullying Procedures for Primary and Post-Primary Schools* |
| The school has the following policies in place.   * Special Educational Needs Policy * SPHE * Code of Behaviour * Admissions Policy   The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department’s *Anti-Bullying Procedures for Primary and Post-Primary Schools* |
| The school adheres to the requirements of the Garda vetting legislation and relevant DE circulars in relation to recruitment and Garda vetting  The school has a code of conduct for school personnel (teaching and non-teaching staff)  The school complies with the agreed disciplinary procedures for teaching staff  Child Safeguarding Statement & DES procedures made available to all staff  Staff must view Tusla training module & other online training offered by PDST  Vetting Procedures  Policy of Parents / Volunteers  Policy on Visiting Contractors  Interview Criteria |
| The school has an Acceptable Use Policy in place, to include provision for online teaching and learning remotely, and has communicated this policy to parents  The school has in place a policy governing the use of smart phones and tables devices in the school by pupils as per circular 38/2018 |
| The school has in place a code of behaviour for pupils |
| The school has in place a policy and procedures for the use of external persons to supplement delivery of the curriculum |
| The school has an Acceptable Use Policy in place, to include provision for online teaching and learning remotely, and has communicated this policy to parents |
| The school has a Health and Safety policy  Supervision Policy |

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| **Important Note:** It should be noted that risk in the context of this risk assessment is the risk of  “harm” as defined in the Children First Act 2015 and not general health and safety risk. The definition  of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post-Primary*  *Schools (revised 2023)* |